

Supplies of forms required

Notes to employer

Ordering paper forms – bulk

Use this form to order supplies of forms required for FSS, STC, SASS, and SSS.

Pillar Administration provides forms in pads, or bundles, of 50. To order, enter the **number of pads** you need in the box next to the form number in the table overleaf.

Forms are also available on the web.

Most forms are available in PDF format on the web, so that you can print them out as you need them.

For FSS go to

www.firststatesuper.nsw.gov.au

For STC, SASS and SSS, go to

www.statesuper.nsw.gov.au

To view and print PDF files you need to have Adobe Acrobat Reader. This can be downloaded **free** when you log on to our site.

List of all fact sheets

The full list of forms available is given in your *Employer Easy Reference Guide* and on the web. If you need a copy of the list, or of any other forms not on the web or bulk order form, please see Enquiries below.

Enquiries

Please contact:

For FTC - Employer Relationship Officer on (02) 4253 1313.

For STC - Pillar's Employer help line on (02) 4253 1426.

Employer details

Employer code

Employer name

Postal address

Suburb, Town, City

Postcode

Ordered by (*please PRINT your name*)

Signature

Contact telephone number

Date

DD	MM	YY
/	/	

What to do next

Please turn over and complete the order list.

Send the completed form to:

by mail: Document Management Unit
First State Super
PO Box 1229
Wollongong DC NSW 2500

by fax: 02 4253 1688

Bulk supplies required

Indicate how many pads or bundles of 50

* Please note these forms can be downloaded from our web sites.

e.g. = 50 forms

Employer Forms	FSS	Qty	STC	Qty	SASS	Qty	SSS	Qty
Application to refund of contributions	030							
Changes in hours worked			222					
Contributions	001							
Data Exchange	005		205					
Members ceasing employment	003				403		503	
Members taking full-time LWOP			223					
New member advice	002							
Remittance advice	006		206					
Supplies of forms required	000		200					
Supplies of fact sheets required	008		208					
Transfer within the public sector			216					
Variations to contributions							508	
Member Forms	FSS	Qty	STC	Qty	SASS	Qty	SSS	Qty
Application for additional benefit cover					431			
Application for death or invalidity cover for ex-PSESS members of FSS	034							
Application for early release of a benefit on grounds of severe financial hardship	024							
Application for early release of a deferred benefit on grounds of severe financial hardship			224					
Application for early release of a benefit - temporary resident departing Australia	013							
Application to make spouse contributions	017							
Application for payment of a benefit	012							
Application for deferral of a benefit					412		512	
Application for payment of a previously deferred benefit					415		515	
Application for release of a benefit on compassionate grounds	025							
Application for release of a deferred benefit on compassionate grounds			225					
Application for payment (or deferral) of benefits on retrenchment							511	
Certificate of enrolment in full-time study			226					
Certificate of incapacity			227					
Change of personal (and banking [STC]) details	007		207					
Choice of contribution rate on reduction in salary							529	
Choice of investment strategy	009				409			
Confidential medical report on incapacity	028		228					
Confidential personal statement					433			
Consolidate your super - Member's authorisation to roll in benefits to FSS	020							
Continuity of scheme membership			238					
Death and invalidity insurance cover	014							
Declaration of SSS member's dependants							513	
Election to commute SSS pension to a lump sum							521	
Executive Officer transferring - your choice about your existing accrued rights and Basic Benefit			235					
Insurance cancellation form	016							
Insurance continuation form	019							
LWOP (part-time or full-time) - member's election							536	
Personal and/or salary sacrifice contributions through your employer	010							
Personal contributions by cheque	011							
Personal health statement	015							
Payment of contributions while on leave without pay							537	
Tax file number collection	004		204					